



<b>Job title</b>	<i>Women's Program Curator</i>
<b>Reports to</b>	<i>Deputy Director</i>
<b>Start Date</b>	<i>January / February 2022</i>
<b>Position Type</b>	<i>Annual Contract, Part-Time</i>

### Job purpose

The New Haven Pride Center seeks an individual to continue to develop and run the Center's women-focused programming. This program is designed to be inclusive of all LGBTQ+ women and identities, and the program curator will work with other members of our programming team to deliver multi-dimensional events and activities. This position will also be responsible for fostering relationships with Connecticut's wide range of LGBTQ+ women's groups and organizers.

### Duties and responsibilities

- Work to create LGBTQ+ women focused programming within the Center's leading activities including:
  - PRIDE New Haven
  - Support Services
  - Art, Culture, and Humanities Programming
  - Educational and Outreach Programming
- Develop new activities and events, focused on the LGBTQ+ women
- Manage annual Women's-centric annual events - Day of Action : International Women's Day and Lesbian Visibility Day
- Work in partnership with other Program Curators to develop activities that address the intersectional relationships between different facets of the LGBTQ+ community
- Develop our relationship with and form new partnerships with key LGBTQ+ women organizing groups, social groups, and service organizations
- Help to identify prospects for the Center's Board of Directors and Board subcommittees within the community

### Qualifications

Persons in this position should:

- have lived experience as an LGBTQ+ woman
- have some experience in program development and event management
- have knowledge of New Haven and Connecticut's LGBTQ+ organizing landscape, with an understanding of what LGBTQ+ women's programming and organizing groups currently exist
- have strong verbal and written communication skills
- be proficient in computer programs including Microsoft Office, Microsoft Excel, and Google Docs
- be a self-starter and able to work independently without persistent oversight, particularly when working remotely
- be able to build and maintain positive relationships within a variety of different individual organizers, community groups, and other organizations

### Compensation and Working Conditions

This is a contracted, part-time position that will be evaluated and renewed on an annual basis, working between 15-20 hours per week. The hourly rate of the position will be \$20 per hour. This position will include some weekend and evening hours based on program schedule. There are minimal physical requirements of this position. This position's work can be made up of a combination of remote and in-office work.